## Supported Employment/Employment Partners



SEEING ABILITIES NOT DISABILITIES.

Funded by the Developmental Disabilities Administration, [Abilities Network] supports individuals in securing competitive employment by working one to one to identify and match job seekers' unique skills and interests to the needs of our business community. These matches promote greater independence for the individuals we serve and the opportunity to reach their maximum potential.

## How can I benefit from the [Abilities Network] employment supports?

- Tailored Skills Assessment Getting to know you is the basis of employment success. To identify your skills, preferences, dreams, life goals, environmental preferences, learning style, challenges and more is to discover who you are and build a customized path to meaningful employment.
- Build Networking/ Employment Resources in Community As an community based employment provider, Abilities Network supports you with services and resources in your community. Assistance with understanding "networking", what it means to network for job leads, and why it is useful. Employment Specialists will support you in developing your own networking skills and how best to use those skills to locate the best job for you.
- *Individualized Planning Expertise* Provide you with in-depth planning and monitoring, goals are identified to successfully locate the right job match and build the skills necessary to promote job satisfaction, longevity and independence.
- Expert Staff Work with trained Employment Specialists who are experts in job development, on the job support and possess the necessary skill to help you achieve your employment goals. Support may include, but is not limited to:
  - Develop job leads of interest
  - Create resumes
  - Preparation/support with interviews
  - Individualized on-the-job coaching
  - Job site policies and procedures
  - Job progress/drop-in job support
  - Build natural supports on job
  - Travel training

- Submit job applications
- Follow up with employers
- Workplace attire/work etiquette
- Organizational skills
- Creative problem solving
- Job advancement/benefits support
- Advocacy/ ADA support
- Flexibility in meeting the needs of each job seeker
- *Employer Partnerships* Positive partnerships with local companies/businesses provide the opportunity to customize job vacancies and enhance your employment outcomes. Identification of business' service gaps along with your unique skills are combined to create and propose job descriptions that match you r skill/abilities and the employer's needs.
- Enhance Communication You can expect clear and concise communication from Abilities Network. From face to face, individualized support to locate the perfect customized job to using a computer to research companies and submit online applications, the employment staff understand the value of staying in touch. Together you and your staff will establish communication with community contacts, employers, your support network...to smoothly and professionally move through the process of job discovery, development, coaching and job advancement opportunities.

## **Our Mission**

To challenge the community to acknowledge the value and equality of people of all abilities.

Contact [Abilities Network] for more information